

**Minutes of the Autumn Term Meeting of the Local Governing Committee
Held**

29th November 2022 at 1.30pm

**Present: Mrs S Camacho, Mrs C Wright, Mrs C Jones, Mr P Mills, Mr A Farley,
Mr I Hunt, Mrs K Challinor, Mrs K Farley (Office Manager)**

1. Welcome and Apologies

Apologies received from Mrs L Lawrence

2. Matters to be raised under Any Other Business

None

3. Reminder re Confidentiality

All attendees were reminded about the need for confidentiality.

4. Declarations of Interests

No declarations of interest were made by Governors in respect of any items appearing on this agenda.

5. Minutes of the last meeting & Matters Arising

The Minutes of the Local Governing Board meeting held on 30th June 2022 were approved as a true and accurate record of the meeting.

All matters arising from the previous meeting have been actioned

The Minutes Agenda and all reports and other papers considered at the meeting will be made available for inspection.

The Minutes of the Local Governing Board Business meeting held on 29th September 2022 were approved as a true and accurate record of the meeting.

6. Principal's Report/School Improvement

The Principal's Report had been circulated with the agenda papers and covered:

- a) Characteristics of the school
 - Pupils on roll
 - Groups
 - Attendance
 - Notifiable accidents

- b) Self Evaluation
 - Curriculum
 - Monitoring and Evaluation
 - Performance Management
 - Outcomes for Pupils

- c) Personal Development
 - Attendance
 - Special Educational Needs (SEND) and Additional Support
 - Pupil Premium, including Spend Plan

- d) Behaviour And Attitudes
 - Behaviour
 - Exclusions

- e) Leadership and Management
 - Safeguarding
 - Staffing Update and Continuing Professional Development (CPD)
 - Building and Environment including Health and Safety Breaches
 - Governing Body Challenge and Support to the School
 - SBMAT Support and Challenge
 - Progress against School Development Priorities

Principal advised that number on roll has increased to 205 since report as we have had 5 new pupils join us.

A Governor asked which area the additional pressure is coming from in the budget. The Principal advised the increase in energy prices and resources costs have increased significantly. IH advised the catering company have confirmed they have been hit by the price increases.

A Governor asked about the attendance of school and the PA figure. Principal advised on the attendance figures, these have improved slightly since the report. We have had improvements from some of the persistent absent pupils. A Governor asked is the approach the school is taking working Principal confirmed it is. IH advised Hazel Slade has good attendance within the Trust.

A Governor asked why the expected termly progress of pupils was highlighted yellow and not green as in previous reports.

Principal advised the attainment figures have been affected by the new pupils as the levels they are coming to us at is lower than our pupils.

Principal advised there hasn't been a parent survey since Ofsted.

A Governor asked about the progress of the roofing works.

Roofing works has not commenced although the scaffolding has been up for 3 weeks. The works should not extend past the February deadline as there is a penalty clause.

A Governor asked about the external support for SEND pupils and staff

The Principal advised there is a backlog with regard to support. We have put some through to The Hub for support. There are EHCPs in for pupils, SENSS and EP support requests along with Early Help referrals and Hub referrals for vulnerable pupils and families. Principal confirmed Miss Jukes is continuing her NASENCO qualification and is aware that she will need to take role on going forward.

A Governor asked if she has time set aside to fulfil her role. This was confirmed.

A Governor asked is moderation being done through the Trust, the Principal advised some is within the Trust but there will be some with Staffs CC if we are chosen which is a possibility.

Discussion re targets and moderation.

A Governor asked about the SDP and SEF

IH advised that the inspector had commented that the quality of the SEF didn't give Ofsted much wiggle room as it was so detailed. The principal advised that the SEF has been updated again since the inspection and a copy of this would be sent to everyone.

The Principal confirmed all monitoring is continuing using an online live document and subject leaders are also using this format.

Principal advised that tomorrow we are holding a Christingle service the children will all be decorating an orange for the service.

A Governor asked about National Tutoring

The Principal advised that the staff felt they didn't have the capacity to tutor this time as they are now running after school clubs. We have arranged for a specialist tutor from a supply agency who will be working in school for 2 days per week. All 42 children that have been identified have started and this will run until the end of the spring term. A report will need to be completed in the summer term.

A Governor asked how the progress and impact will be measured. The Principal advised discussions have taken place with the teachers on what is needed and the children will have separate books.

A Governor enquired re the cover for ECT time. The Principal advised that we have already budgeted for the supply for ECT training.

A Governor asked about upcoming events and support from parents. The Principal advised that the Carol concert and Nativities are full. Achievement assemblies will now be over 2 days and times will change for next term.

A Governor asked about the barrier and security at the front of school. The Principal advised that we are waiting for more quotes to have electronic gates installed as we have now been advised that the barrier is too costly to repair. The Principal also indicated that the works are being carried out shortly by Croppers on the trees that need urgent attention.

IH thanked Sarah and the team for the amazing Ofsted report.

There was a discussion re the increasing costs and the impact on swimming lessons. The Principal advised we have been made aware that Burntwood may be closing. CofG declared interest as an employee of Lichfield DC. She advised that it was highly unlikely that the council would let the pool close.

7. Governor Reports.

CofG stated the need to get dates in the diary for link visits for Spring Term as the Ofsted visit had delay Autumn term visits..

A Governor asked how staff have adjusted to the Principal going. Principal advised staff have met the new Principal and everything has been very positive, there is a good handover taking place between the two Principals and time allocated to spend with staff and pupils on the handover visits.

8. Stakeholder voice

Engagement between school and community. Principal suggested putting an item on the newsletter and holding a coffee morning.

9. Governor membership

All Governor positions and roles are confirmed.

Mrs C Jones	1/6/2018-31/05/2026
Mrs L Lawrence	1/11/2020-31/10/2026
Mr I Hunt	1/9/2020-31/08/2026
Mr A Farley	4/4/2022-4/4/2026
Mrs C Wright	1/4/2015-31/05/2024
Mr P Mills	7/10/2021-6/10/2026
Mrs C Camacho	1/1/2019-

10. Training opportunities

Flick training is available for all Governors. Governor information is available via the St Bart's Intranet.

A Governor asked about running reports in Flick. IH advised that Steve Jones can do this.

A.O.B

The CofG thanked Sarah on behalf of everyone for all her hard work and wished her well. She also welcomed Mrs Challinor to the team.

Meeting Closed 14.35.

Next meeting will be 16th March 2023 at 1.30pm.

_____ Chair _____ Date

ACTION NO:	ITEM NO:	ACTION REQUIRED:	ACTION BY:
1		Thanks to be passed to all staff from governors for the recent Ofsted and their continuing hard work	SC
2		Governors to be sent the updated SEF	SC
3		Governors to continue to arrange link visits	ALL
4			
5			