

**Minutes of the Summer Meeting of the Local Governing Committee
Held via Teams
On 17th June 2021 1.30 pm**

Present: Mrs S Camacho, Mrs C Wright, Mrs C Jones, Mr I Hunt, Mrs B Mann, Mrs K Farley (Office Manager)

1. Welcome and Apologies

Everyone was welcomed to the meeting apologies were received from Louise Lawrence.

2. Matters to be raised under Any Other Business

There were no matters to be raised.

3. Reminder re Confidentiality

All attendees were reminded about the need for confidentiality.

4. Declarations of Interests

No declarations of interest were made by Governors in respect of any items appearing on this agenda.

5. Chair's / Vice-Chair's Action

The Chair reported that she had not undertaken any specific actions on behalf of the Local Governing Board since the last Governing Board meeting.
Discussion regarding the appointment of new Governor's and how many are required.

6. Minutes of the last meeting & Matters Arising

The Minutes of the Local Governing Board meeting held on 11th March 2021 were approved as a true and accurate record of the meeting.

The Minutes Agenda and all reports and other papers considered at the meeting will be made available for inspection.

ACTION NO:	ITEM NO:	ACTION REQUIRED:	ACTION BY:
1		Letter for a new governor to go out	P/CoG COMPLETED
2		Governors to completed Flick training and send in certificates	Governors SOME STILL TO UPDATE

3		Governors to book in their link visits for summer term 2021	Governors COMPLETED
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7. Principal's Report

The Principal's Report had been circulated with the agenda papers and covered:

Update on Reopening

- a) Characteristics of the School
 - Pupils on roll
 - Groups
 - Attendance
 - Notifiable accidents
- b) Quality of Education
 - Curriculum
 - Monitoring and Evaluation
 - Performance Management
 - Outcomes for Pupils
- c) Personal Development
 - Attendance
 - Special Educational Needs (SEND) and Additional Support
 - Pupil Premium, including Spend Plan
- d) Behaviour And Attitudes
 - Behaviour
 - Exclusions
- e) Leadership and Management
 - Safeguarding
 - Staffing Update and Continuing Professional Development (CPD)
 - Building and Environment including Health and Safety Breaches
 - Governing Body Challenge and Support to the School
 - SBMAT Support and Challenge
 - Progress against School Development Priorities

The principal indicated that - Although the report states that there are no notifiable incidents we have had 2 in the last week.

One incident at the swimming baths which was dealt with by the lifeguard.

One pupil tripped on the outdoor play equipment and has a broken arm.

The play equipment is currently closed off whilst we await the report from Chris Leach.

Principal advised that following on from the Early Years outdoor improvements Mrs Heeley has worked really hard on the KS1 outdoor area and this is now much improved.

- **A Governor** thanked Mrs Stubbs for stepping up in Mrs Camacho's absence

- **A Governor asked** if there had been any further financial assistance forthcoming from the Government.
IH advised there is actually less money available and often schools don't qualify for what is available.
- It was noted that today attendance was at 96.8% with 202 pupils on role

IH thanked Sarah & staff for getting out during lockdown to deliver hampers and check in on vulnerable pupils.

Principal advised that the Spring term data and school development plan is also attached to the report for governors to see.

The principal advised that she will give an update to the pupil data during the summer term and email out to governors.

A Governor enquired about the apple learning,

The Principal advised we will be leasing 52 pupil & 9 staff I-pads which should be delivered in September.

Miss Jukes has worked extremely hard sorting out IT and what is needed, she has engaged in Trust network meetings and training and is currently taking part in a bursary linked training from which she has already started to implement new ideas into school. The new computing plan is in place across the school.

8. Overseeing School Performance

A Governor enquired about how other schools have managed the link visits during covid.

The principal advised that termly meetings have taken place with the CoGs to keep everything up to date.

IH advised that other school Governors have had catch up sessions which have been useful, especially as learning walks have not been able to take place. Guidance for reports is available.

9. GDPR

A Governor asked how GDPR is going. Going well at the moment Mrs Mason is organised and quick to pick up any issues. We have had no reportable breaches. We have however received SEN reports in the post not recorded delivery from other schools.

10. Any other Business

IH said a big thank you from The Trust for the amount of effort that has gone in especially during Covid

The Principal enquired if it was ok to notify the parents of the forthcoming staff changes. It was confirmed that it is fine to do so.

11. Date and time of next meeting

The date of the next meeting is to be arranged.

Meeting closed: at 14.35

Chair

Date

ACTION NO:	ITEM NO:	ACTION REQUIRED:	ACTION BY:
1		New governor to be made invited to join the next meeting	CoG
2		Principal to pass on thanks to all staff from the governors	Principal
3		Principal to inform parents of the upcoming staff changes	Principal
4		Principal to send out next year's meeting dates	Principal