

**Minutes of the Spring Term Meeting of the Local Governing Committee
Held**

22nd March 2022 at 4.00pm

Present: Mrs S Camacho, Mrs C Wright, Mrs C Jones, Mrs L Lawrence, Mr P Mills, Mr A Farley, Mrs K Farley (Office Manager)

1. Welcome and Apologies

Everyone was welcomed to the meeting apologies were received from Ian Hunt.

2. Matters to be raised under Any Other Business

2 items to be discussed later in the meeting.

3. Reminder re Confidentiality

All attendees were reminded about the need for confidentiality.

4. Declarations of Interests

No declarations of interest were made by Governors in respect of any items appearing on this agenda.

5. Chair's / Vice-Chair's Action

The Chair reported that she had not undertaken any specific actions on behalf of the Local Governing Board since the last Governing Board meeting.

7. Minutes of the last meeting & Matters Arising

The Minutes of the Local Governing Board meeting held on 7th October 2021 were approved as a true and accurate record of the meeting.

All matters arising from the previous meeting have been actioned

The Minutes Agenda and all reports and other papers considered at the meeting will be made available for inspection.

8. Principal's Report/School Improvement

The Principal's Report had been circulated with the agenda papers and covered:

- a) Characteristics of the school
 - Pupils on roll
 - Groups
 - Attendance
 - Notifiable accidents

- b) Self Evaluation
 - Curriculum
 - Monitoring and Evaluation
 - Performance Management
 - Outcomes for Pupils

- c) Personal Development
 - Attendance
 - Special Educational Needs (SEND) and Additional Support
 - Pupil Premium, including Spend Plan

- d) Behaviour And Attitudes
 - Behaviour
 - Exclusions

- e) Leadership and Management
 - Safeguarding
 - Staffing Update and Continuing Professional Development (CPD)
 - Building and Environment including Health and Safety Breaches
 - Governing Body Challenge and Support to the School
 - SBMAT Support and Challenge
 - Progress against School Development Priorities

A Governor asked about funding for the school moving forward based on increasing pupil numbers

A discussion took place around the GAG funding (which was explained to Governors) and staffing going forward.

Mrs Page is staying until end of Summer term in the Reception Class.

Pupil numbers discussed as we are looking at a 30 intake again for September. We had an appeal for current reception turned down.

A Governor asked what would the contingency be if we had to take a pupil where we do not have a place.

The principal explained the rules around maximum of 30 in an infant classroom and capacity space of the KS2 rooms that although on paper a KS2 class can have more the physical space in school hinders that.

A Governor asked about the new staff in school and how they were getting on
The Principal explained the change to the NQT which is now ECT (early career teacher) and that the programme of support is over two years. Our ECT is doing well and on track – gets on well with the parents and pupils and has made a good impression in school.

A Governor asked about the Peer to Peer observation that was noted in the report
A discussion took place regarding the trust visit the Principal advised this was hard work but very beneficial and prompted lots of discussions, the other Principals and Vice Principals that visited were very supportive and gave good feedback on school. Feedback information was received for what went well and even better if's and these have been shared with staff and the EBI's are in working progress.

A Governor asked to pass on thanks to staff for all their hard work.

A Governor asked how things were generally with staff
Principal advised there are a few issues and staff are tired due to illnesses and covering of different classes and that support aspects are in place for some staff. All staff are having wellbeing considered and support put in place.

A Governor asked is there anything governors can do to support SC and the team
The Principal advised not at current anything different than the support that is already offered by governors, but she would keep governors informed.

9. Governing committee matters

- a) Governors completed Pecuniary interest forms, DBS declaration forms and code of conduct letter of undertaking.
- b) Mr A Farley has been co-opted as a community Governor. Mrs C Wright and Mrs C Jones and been re-elected to serve another term.
- c) Appointment of link Governors

10. Training opportunities

Flick training is available for all Governors. Governor information is available via the St Bart's Intranet.

Link Governors

To advise SC as soon as possible when they can come into school.

A.O.B

Principal advised following receipt of the numbers for Reception Admission for September there is a possibility that 2 of our nursery children may not be allocated a place at Hazel Slade. We would like to alter the wording and organisation on the admissions policy so that our nursery children will get priority at point 3 not just the Nursery pupil premium children over pupils not in catchment.

This was agreed by Governors and SC will now consult with the CEO and the consultation with the local authority and parents.

Meeting Closed 17:07 and a tour of school took place.

Next meeting will be 30th June 2022 at 1.30pm at school.

Chair

Date

ACTION NO:	ITEM NO:	ACTION REQUIRED:	ACTION BY:
1		Ensure Mr Farley has access to SBMAT and Flick training	SC / CJ
2		Ensure governors complete some aspects of Flick training especially the safeguarding element	Governors
3		Governors arrange the visits to school for the summer term	Governors
4			
5			